



## MINUTES OF THE MEETING OF THE PLANNING COMMITTEE

held at Baildon Library  
on Wednesday 11<sup>th</sup> May 2022 at 7.30pm

**Present – Councillors;** Cllr S Hewitson, Cllr G Jennison, Cllr D Reed

**Officers –** Emma Heal - Admin Officer

**Members of the public –** None present

### **PC2223/001 Election of Chair**

Cllr Hewitson, in her role as previous chair, agreed to re-stand as chair. There were no other nominations for the position.

It was **agreed unanimously** that Cllr Hewitson continue in the role of chair.

### **PC2223/002 Chair's Comments**

Cllr Hewitson welcomed all to the meeting and thanked everyone for their work and dedication to the planning committee over the previous year. She also thanked Cllr Reed for giving up his time to act as substitute member for this evening and in his capacity as substitute in previous meetings.

The chair welcomed Ann Foster, in her absence, as a new committee member.

### **PC2223/003 Approve reasons for absence**

Apologies were received from Cllr Dixon and Cllr Foster.

It was **resolved** to accept these apologies.

### **PC2223/004 Disclosures of interest**

It was noted that Baildon Town Council currently had an interest in the development of McColls/Martins and the redevelopment of 1-3 Northgate should matters arise regarding their redevelopment.

There were no further disclosures of interest.

**PC2223/005 Minutes of the previous meeting**

It was noted that the date in the footer of the first page was incorrect.

It was agreed that the content was a correct and true reflection of the meeting and it was **resolved** unanimously to accept the minutes.

**PC2223/006 Public participation**

None.

**PC2223/007 Clerk's report**

EH advised the committee that although future meetings would not report the proposer and seconders of a resolution (due to the contentious nature of meetings), it was important that all resolutions still needed a proposer and seconder for the Clerk to accept a resolution.

EH informed the committee going forward all planning applications must be itemised on the agenda for discussion, and that any planning applications that were received after the notice of meeting had been issued and the meeting itself could not no longer be discussed until the next meeting.

EH reported that a request had been made previously that the clerk received notifications of any future road closures, but the Clerk had clarified that this was not possible.

Finally it was reported that BTC had been cc'd into a number of emails to ward councillors regarding the lack of dropped kerbs in lower Baildon/Tong Park and Hoyle court area of Baildon. EH questioned whether this was an issue the councillors needed to be involved with and after some consideration it was noted that as the Bradford/Baildon ward councillors had been made aware of the issue there was little BTC council could add.

**PC2223/008 Important information from councillors and staff**

None

**PC2223/009 Highways**

It was noted that the recent proposed closure of a section of Hallcliffe had gone well with minimal impact on the local area.

The committee were informed that Cllrs Dixon and Cllr Hewitson had both contacted Ward Cllr Debbie Davies regarding the missing signage outside Batley House on Hallcliffe. Cllr Davies had responded, and BTC councillors were now awaiting further response/ progress regarding this matter as she was dealing with the issue.

It was reported that Cllr Hewitson had contacted Bradford Council regarding issues concerning the Junction Road and Station Road but has still received no response. Cllr Hewitson informed the committee that she intended to contact Cllr Debbie Davis to ask her look into the committee's concerns.

EH reported that further to a request from the committee at the last meeting, the Deputy Clerk had contacted the highways department to report that the sign pointing to Baildon station on the south side of Roundwood Bridge was not visible due to the fact that it was obscured by shrubs and a weak bridge sign. It was noted by the committee that the area did now appear to have been cut back quite significantly.

**PC2223/010 Neighbourhood Development Plan**

EH reported that the drop in consultation for the NDP was well received that comments made by attendees would be compiled into a document for discussion at the next NDP working group. It was noted that to date there had been 5 emails to the NDP email address which would also be documented for discussion at the next NDP working group

EH advised the group that the current deadline for consultation comments had now passed (it being 1<sup>st</sup> May 2022) and the committee wondered if the response rate was in line with what was expected. EH reported that the Clerk, who had participated in Neighbourhood development plan consultations before, had not expressed any concern regarding the number of consultation responses (either that they were too high or too low). The committee asked EH to confirm if it was possible extend the deadline for consultation comments and to look into ways of promoting the consultation document online.

Finally it was noted that there had been request by a member of public to attend the NDP working group meetings. Cllr Hewitson confirmed that members of the public were welcome to planning meetings and public consultations but that the working group because of their nature, had to remain closed.

**PC2223/011 To consider current applications on CBMDC web site and to agree actions (see [planning4bradford.com](http://planning4bradford.com))**

Councillors considered applications listed in the *Applications for Consideration 05 22* document and it was agreed that there were no applications of particular concern.

**PC2223/012 To identify any applications to be tracked and to receive an update on past applications**

EH informed the group that the development of Martins Newsagents (Ref. No: 22/01377/FUL ) was now underway and the council had been onsite.

EH informed the committee that despite BTC submitting a request for the conservation team to review the planning application for Baildon House (Ref. No: 22/00894/FUL) there were currently no reports from the conservation team uploaded onto the website. Cllr Hewitson asked EH to contact the planning department at Bradford Council to establish if the conservation team would be looking at the plans.

The committee **agreed unanimously** to add the Baildon Mills development on to the list of tracked applications as it appeared that little progress had been made with the development .

**PC2223/013 Promotional Opportunities**

It was noted that a consultation for the NDP had taken place and that this was well attended and consultation feedback had been provided.

The Committee **agreed unanimously** to further the promote the NDP, if the deadline could be extended, with a view to generate more consultation feedback

**PC2223/014 To notify the Clerk/Admin Assistant of any item for future agenda**

Cllr Hewitson requested that the Baildon Mills development be readded to the next agenda as there has been little progress recently with the development

**PC2223/015 Next meeting date**

The next Planning Committee meeting will be held on 1<sup>st</sup> June 2022 at 7.30pm in Baildon Library

Admin Officer Tel. (01274) 593169 Email: [admin@baildowntowncouncil.gov.uk](mailto:admin@baildowntowncouncil.gov.uk)