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**To all members of the Finance & General Purpose Committee**

Cllr G. Dixon, Cllr J. Ashton, Cllr J. Turner, Cllr B. Lerner, Cllr P. Ashton, Cllr K. Reddy and L. Vasey.

**You are hereby summoned to attend a meeting of the  
F&GP Committee**

to be held in the Baildon Community Link, 35 Cliffe Avenue, Baildon, Shipley, BD17 6NX  
**on Tuesday 29 November at 7 pm**

*Tom Ferry*, Town Clerk, 23 November 2016

**AGENDA**

*Members of the press and public are entitled by law to attend all meetings of the Council and to record the proceedings of those meetings in accordance with the Council's policy on the effective management of recording at Council meetings. However, under the provisions of the Public Bodies (Admissions to Meetings) Act 1960 S1(2), members of the public and the press will be excluded during consideration of business of a confidential nature.*

**1 Apologies for absence**

**2 Chairs opening remarks**

**3 Councillors attending but not a Committee member**

*To note Councillors attending but not as members of the Committee*

**4 Disclosures of interest**

*To receive disclosures of interest from members on matters to be considered at the meeting. The disclosure should include the nature of the interest. An interest must also be disclosed at the meeting when it only becomes apparent to the member during the meeting.*

*Members may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary. If the interest is pecuniary, the member must withdraw from the meeting unless a dispensation has been obtained from the Monitoring Officer.*

**5 Public participation in accordance with SO's.**

**6 Minutes of the previous F&GP meeting.**

To approve the Minutes of the F&GP Committee meeting held on Tuesday 27<sup>th</sup> September 2016, Recruitment Sub Committee (Clerk) meeting held on 27<sup>th</sup> October 2017, minutes attached.

**7 Committee Recommendations and Reports**

**7.1 Planning Committee**

Neighbourhood Plan report, report attached.

**8 Library**

8.1 To report the signing of the SLA.

8.2 Proposal to relocate BTC Offices to Baildon Library.

Paper attached.

**9 Finance**

To consider the 2017/18 committee's and council budget and to make recommendations to Full Council. (Papers to be provided by the RFO)

**10 Clerk's Report**

Clerks report attached.

**11 Recruiting**

To receive a recruiting update on both Clerk and Volunteer Co-ordinator.

**12 Promotional opportunities**

To agree any promotional opportunities arising from this agenda, to delegate items for promotion to the Council's appointed spokespersons for publicity, and to agree who is to provide copy.

**13 To inform the Clerk of any items for future agenda**

**14 Next meeting date**

The next meeting of the F&GP Committee is to be held on Tuesday the 31<sup>st</sup> January 2017 at 7 pm.

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