



**Minutes of the Planning Committee meeting held on
Wednesday 19th October 2022 at 7.30pm**

Present:

Cllrs Sue Hewitson, Gill Dixon, Gill Jennison & Ann Foster

In attendance:

Deputy Town Clerk

PC2223/051 Chairs Comments

Thanks were extended to the Deputy Clerk for stepping in to minute the meeting in the Administrative Officers absence.

PC2223/052 Approve Reasons for Absence

None

PC2223/53 Disclosure of interests

None.

PC2223/54 Appointment of Vice_Chair

Resolved unanimously to appoint Cllr Foster as Vice-Chair of the Planning Committee

PC2223/55 Minutes of Previous Meeting

Resolved unanimously to approve minutes of previous meeting of 7th September 2022.

PC2223/56 Clerks Report

The Deputy Clerk advised that we are without a projector due to ours sustaining damage due to a leak in the office.

Resolved unanimously to ask the Deputy Clerk / Admin Officer to look into the purchase of a new projector.

PC2223/57 Public Participation

None

PC2223/58 Important Information from Councillors ad Staff

None.

PC2223/59 National Planning Issues

Cllr Hewitson advised that there are no further updates on this matter since the last meeting on 13th July 2022 as there are too many unknowns at this stage.

Any further developments will be fed back to the Planning Committee in due course.

PC2223/60 Format for Planning Committees in the Future / Dealing with Local Planning Applications

Discussions were had regarding the format for Planning Committee meetings in the next financial year (2023 / 2024). Ideas included:

- The admin officer to send a list of new applications to the committee every week.
- Consultation deadlines to be included on the agenda.
- Meetings to be held earlier (4pm / 5pm)
- Meetings to be held every 3 weeks as opposed to monthly.
- Meetings will alternate on a 3 week basis to accommodate 1 shorter meeting where only applications are discussed, and 1 longer meeting where applications as well as other issues are discussed.

Format to be formalised before the end of this financial year.

PC2223/61 Highways

Simon D'Vali spoke recently at Ful Council and covered numerous highways issues (see Full Council meeting of 10th October 2022).

- Otley Road / Roundwood – Cllr Dixon to consult with Simon D'Vali and bring ideas to the next Planning Committee meeting.
- Hallcliffe / Jenny Lane – Cllr Dixon will also consult with Simon re ongoing issues here.
- Relevant updates to follow regarding Station Road, but likely nothing in the immediate future.
- Relevant updates regarding the Straits to follow.
- Speed sign outside Shroggs – Simon will endeavour to turn this around so that it is facing the right way.

Action – Minutes of Full Council meeting (10th October 22) to be circulated at next Planning Committee meeting

PC2221/62 NDP

The NDP working group recommended that Baildon Town Council should issue a call for housing sites as part of the Neighbourhood Development Plan.

Resolved unanimously to should issue a call for housing sites as part of the Neighbourhood Development Plan.

PC2221/63 Baildon Mills Development

Cllr Hewitson advised that she has been unable to obtain any further updates and the Ward Councillors are also struggling to obtain the same. It remains unclear who owns the land.

Resolved unanimously that the administrative officer will make a enquiry with Land Registry, with costs to be paid from the planning committee budget.

PC2221/64 To consider current applications on CBMDC website

No comments made by the Planning Committee on any of these applications, save for the following:

Resolved unanimously to make the following comment:

22/03583/FUL – ‘Baildon Town Councils have reviewed the new technical design report which accompanies the application, but still maintain their objections as commented on the initial application of February 2022’.

PC2221/65 To identify any applications to be tracked and to receive an update on past applications

22/02502/FUL was noted and will be removed from the tracking sheets going forward.

The tracking sheets to now include only:

21/30122/INITDW – Baildon Mills

22/03846/FUL – Hillbro Court

22/00894/FUL – Baildon House, Station Road

PC2221/66 Promotional Opportunities

Call for sites to be included within the 1st December newsletter.

PC2221/67 Items for Future Agenda

Agenda for next meeting on 23rd November to be streamlined and include only:

- Chairs comments
- Approval of reasons for absence
- Disclosure of interests
- Minutes of previous meeting
- Clerks report

- Important information from Councillors and staff
- Public participation
- Consider current applications
- Consider tracked applications
- Promotional opportunities
- Notify Admin Assistant of future items
- Next meeting date

PC2221/68 Next Meeting Date

The next meeting of the Planning Committee will be 23rd November 2022 at a venue TBD.

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