



**Minutes of the Planning Committee meeting held on  
Wednesday 23<sup>rd</sup> November 2022 at 7.30pm**

**Present:**

Councillors Sue Hewitson, Gill Jennison & Ann Foster

**In attendance:**

Emma Heal, Admin Officer

**PC2223/068            Chairs Comments**

The Chair welcomed the Admin Officer back following her absence and extended her thanks, once again, to the Deputy Clerk for stepping in to minute the meeting in October.

**PC2223/069            Approve Reasons for Absence**

**Resolved unanimously to approve reasons for Cllr Dixon's absence.**

**PC2223/070            Disclosure of Interests**

None.

**PC2223/071            Minutes of Previous Meeting**

**Resolved unanimously to approve minutes of previous meeting of 19th October 2022.**

The Committee discussed progress regarding the following points:

**Otley Road:** Surveyors have been seen in the area.

**Hallcliffe:** The Admin Officer explained that the council had recently received further complaints from residents regarding the give way sign which at some point appears to have been removed. Councillor Debbie Davies (CBMDC ward councillor) has sent an email notifying BTC that the sign was due to be replaced imminently.

**Speed Sign on Moorgate :** Councillors indicated that the speed sign was still facing in the wrong direction and was not working.

**PC2223/072                      Clerks Report**

The Administrative Officer reported on a number of issues:

**The purchase of a projector:** The Clerk had been provided with options regarding the projector but at present it had not been ordered. The matter was also discussed at the Governance meeting where the purchase of a projector was delegated to the Clerk. **The Committee resolved unanimously to spend money from the planning budget on the purchase of a projector as soon as possible as it was urgently required for the planning committee meetings.**

**Changes to Traffic Regulations:** There were currently a raft of traffic regulations due to be implemented by Bradford Council and that Baildon would be effected.

**Ian Clough Hall:** Bradford Council had arranged for a practice exercise for West Yorkshire Fire Service to take place at Ian Clough Hall on Saturday 3rd December. It was noted that there would be a number of fire engines present and that it was possible smoke bombs would be used. The Committee asked the Admin Officer to advertise/alert residents on the Baildon Town Council website and through social media.

**PC2221/073                      Next Meeting Date**

The Admin Officer informed the committee that, due to the Christmas break, there may be some problems with securing consultation extensions to planning applications for the next committee meeting.

**Councillors resolved unanimously to hold the next planning meeting at 10am on 11<sup>th</sup> January 2023**

**PC2223/074                      Important Information from Councillors and Staff**

Cllr Foster presented her report “Westgate informal research – a report from Cllr Foster on the access needed to properties via Westgate”

The Committee discussed the amount of available parking in Baildon and the practicalities of pedestrianizing Westgate.

The Committee considered if it was possible to close Westgate to pedestrians on the 4<sup>th</sup> Saturday of the month so that the farmers market could be held on the street, which would be mutually beneficial to both the farmers market and the businesses on Westgate. It was agreed that this would be something that could be looked into in the future. The committee also considered that this might also be possible for Baildon at Christmas.

The Chair thanked Cllr Foster for a thorough and informative report. It was agreed by all that although the report highlighted some good ideas the committee had to accept that the proposal was not feasible at present.

**PC2223/075 Public Participation**

None.

**PC2223/076 Review of Baildon Conservation areas**

The Admin Officer informed the committee that at present CBMDC had no available budget to review the status of current conservation areas.

The committee accepted that at present no further action could be taken regarding the reclassification of said conservation areas.

**PC2223/077 Proposed Safer Roads Programme Casualty Reduction Scheme**

The committee reviewed the Otley Road, Charlestown, Baildon – Casualty Reduction Scheme document provided by Andrew Soloman, Engineer - Traffic & Highways (North) at CBMDC.

The committee acknowledged that there had been accidents in the area and that from a pedestrian’s perspective the scheme looked effective.

The committee agreed unanimously that the Administrative Officer submit the following comment on their behalf:

**“We accept the need for a safer crossing outside the New Inn and we agree with the proposal (plan No. THN/105377/CON-1A) submitted to us by Andrew Soloman , Engineer, Traffic & Highways (North) , City of Bradford Metropolitan District Council.”**

**PC2223/078 To Consider and Comment on the Bradford Design Code Survey**

The committee acknowledged that the deadline for submissions to the design code survey had now passed and asked the Admin Officer to contact the council to inform them that Baildon Town Council would like to be involved in the winter 2023 consultation.

**PC2221/079 To identify any applications to be tracked and to receive an update on past applications**

The committee requested that **22/00894/FUL – Baildon House, Station Road**, and **22/03846/FUL – Hillbro Court** be removed from the listing.

The Chair reported that she had been made aware that land on Berry Drive was currently up for sale which appeared to have approved planning permission for the development of Apartments. The committee were unaware of any recent planning applications for development on the land and

there were concerns raised about potential flooding. The committee asked the Admin Officer to search the Bradford Council Planning Portal to establish when an application was submitted and if it was valid/accepted. It was agreed that the land/ development should be tracked.

It was agreed that the tracking document would now include:

- **Baildon Mills 21/30122/INITDW**
- **Land on Berry Drive (application details TBC)**

**PC2221/080 To consider current applications on CBMDC website**

The Planning Committee reviewed all recently submitted applications and commented on the following:

**Ref. No: 22/04453/FUL | Baildon Library, Hallcliffe, Baildon, West Yorkshire, BD17 6ND**  
**Demolition of Ian Clough Hall, Baildon**

The Admin Officer provided the committee with a document produced by the Clerk which included consultation comments usually submitted in line with similar developments. **The committee resolved to accept the comments produced by the Clerk with the following amendments:**

- **An initial paragraph should be added: *Baildon Town Council would like to point out that the heritage statement currently states: “The library has now been moved to the former Conservative club opposite the site and the rest of the building is now empty.” This is incorrect as the Library is currently in temporary accommodation and will be moving to the Conservative club in due course .***
- **Under point 9C the Construction and demolition hours should be set at Monday – Friday 0830 – 1700 no time on Saturdays, Sundays, Bank or Public Holidays, unless in accordance with agreed emergency procedures for deviation**
- **Under point 9K, the sentence should read : “Screening and hoarding details including height and aesthetics”.**

**Ref. No: 22/04411/HOU | 2A Angel Street, Baildon, West Yorkshire, BD17 6NB**  
**Retrospective planning application for timber fence and gate above existing stone wall**

**The Committee resolved unanimously to submit the following comment: “Baildon Town Council support the comment made by the Conservation Officer and feel that the timber fence is not in keeping with the Conservation Area”**

**PC2221/081 Promotional Opportunities**

The Committee asked the Administrative Officer to add a *Call for Sites* to the December council newsletter.

**PC2221/082 To notify the Clerk/Admin Assistant of any item for future agenda**

None.