

QUOTATION

**Prepared for Baildon Town Council**

**Dated 13<sup>th</sup> August 2018**

**1. Purchase of Omega Financial Software**

Purchase Installation of the following modules of Omega Financial Director for Local Councils

Cash Book/Management Accounts/Annual Budgets	£595
Initial set up of software at your premises including chart of accounts	£350**
<b>Purchase of Software</b>	<b>£945</b>
1 <sup>st</sup> Year Annual Support and Maintenance Single User Licence	£250
<b>Total Costs 1<sup>st</sup> Year for Purchase of Software</b>	<b>£1195</b>

**\*\*Plus mileage at 45p per mile**

**Ongoing costs**

Annual Support and Maintenance Multi 5 User Licences	£370 per annum
Or	
Annual Support and Maintenance Single User Licence	£250 per annum

**2. Training**

We recommend a minimum of one days training for the above module:

Onsite Training per day	£399 plus 45p per mile mileage
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**3. Additional Modules**

It is our policy to include the cost of all recommended set-up and training so that the customer is able to budget correctly for the installation and can be assured there are no hidden costs. Therefore if you require any of the following additional modules please let me know so that I can send you a revised quotation:



Phased Budgets  
Purchase Ledger  
Purchase Order Processing (must have Purchase Ledger as well)  
Sales Ledger with invoicing

Alternatively these modules can be added in the future.

We also provide software for:

Allotment Management  
Asset Inventory  
Cemetery and Memorial Management  
Facility Booking  
Planning Applications

All of the above prices are subject to VAT at the standard rate.

Quotation valid for 90 days, unless otherwise agreed in writing. Orders are subject to an initial 3 year minimum contract term for Annual Support and Maintenance. All Orders are subject to our terms and conditions overleaf.

If you wish to proceed with this Order please signed below, indicating your acceptance of the Quotation and our terms and conditions overleaf.

Name: .....

Position (Clerk/RFO): .....

Signature: .....

**Rialtas Business Solutions Ltd.**  
**Unit 5, Uffcott Enterprise Park, Uffcott, Swindon, Wilts. SN4 9NB**  
**Company Number: 6361949 - Vat Registration Number: 920950827**

**Tel: 01793 731296 - Fax: 01793 731938 - Web: [www.rbssoftware.co.uk](http://www.rbssoftware.co.uk)**

### **Software Purchase Terms and Conditions**

1. Orders are subject to an initial 3 year minimum contract term for Annual Support and Maintenance. After year 3 the contract will automatically renew annually, unless cancelled in writing. Cancellations require six months notice.
2. Annual Support and Maintenance charges are reviewed annually and will change over the contract term. If our charges increase by more than 5% over the rate of inflation, the customer can cancel their Annual Support and Maintenance within the 3 year minimum contract term.
3. Support and Maintenance Fees are charged Annually in advance for the coming 12 month period. The initial period commences upon the installation and setup.
4. If the customer elects to cease use of the software within the minimum term, the minimum terms fees must still be paid.
5. After the minimum 3 year term, cancellations mid year will not receive a refund of Support and Maintenance fees already paid.
6. Software Purchases are subject to the use of the software as per the End User License Agreement, which is available upon software installation, or upon request.
7. Support and Maintenance services are provided subject to the Terms and Conditions of those services, these Terms and Conditions are provided annually, or upon request.
8. We recommend you have an online demonstration of the software prior to purchase to ensure you are content the software meets your needs. Once installed and setup any fees due or paid are non-cancellable and non-refundable.