



To all members of the Council, you are hereby summoned to attend a Full Council Meeting of Baildon Town Council, to be held in the Lounge, Community Link at 7pm on Monday the 9th October 2023.

Members of the press and public are entitled by law to attend all meetings of the Council and to record and film the proceedings of those meetings in accordance with the Council's policy on the effective management of recording at Council meetings. However, under the provisions of the Public Bodies (Admissions to Meetings) Act 1960 S1(2), members of the public and the press will be excluded during consideration of business of a confidential nature.

Any member of the public wishing to attend this meeting should contact the Clerk for joining instructions.

Helen Thornton, Town Clerk 3rd October 2023. Tel. 01274 593169 Email: clerk@baildowntowncouncil.gov.uk

AGENDA

1. Chair's opening remarks

2. Approve reasons for absence

3. Disclosures of interest

To receive disclosures of interest from members on matters to be considered at the meeting.

4. Minutes of the previous meeting

To approve the Minutes of the Full Council meeting 24th July 2023

5. Clerk's report

6. Public participation

7. Important information from Councillors and staff

8. To consider any changes which need to be made to Committee membership.

To approve the appointment of Cllr Kate Griffin to Economy Committee and to Community Committee according to Standing Order Section 3a iii.

9. To receive a status report on electric vehicle (EV) charging points in Baildon and discuss the prioritisation of locations of future EV charging points and give this information to the relevant Officer in Bradford Council.

10. To receive an update on City of Culture

To receive a report from the Clerk resolve to create a grant fund of a total of £2,000 in 2024/25 from general reserves for small grants to support the development of cultural and creative activities and for Economy Committee to manage the budget for the scheme.

11.1 To consider a report on Yorkshire Day 2024 1st August 2024 and if BTC wishes to have involvement.

11.2 To consider a letter from The Pageantmaster about D-Day 80 on 6th June 2024 and if BTC wishes to have involvement.

To resolve to have any involvement with these two events and any actions to take to progress that.

12. To consider a report from the Clerk on proposed dates of the Annual Town meeting 2024 and the First Council meeting 2024 in relation to the timings of the elections and to accommodate audit requirements.

To resolve the dates for the Annual Town Meeting and First Council meeting 2024.

13. Budget Report.

To receive a report from the Clerk about projected overspend on staffing in 2023/24 budget and to approve Governance Committee's recommendation to allocate up to £5,000 as a one-off payment from general (unallocated) reserves to address overspend in 2023/24 budget.

To resolve to delegate to the Clerk in the 2023/24 budget to use up to £5,000 from general reserves to address overspend in 2023/24 budget.

14. AGAR Section 3 External Auditor Report from PKF Littlejohn.

To receive and note Section 3 of the Annual Governance Accountability Return (AGAR) from PKF Littlejohn (External Auditors).

15. To consider current Planning applications on CBMDC website and to agree actions (see planning4Bradford.com).

To consider (and comment if necessary) on the following applications:

See Appendix 1

16. Promotional opportunities

17. To notify the Clerk of any item for future agenda

18. Next meeting date

The next meeting of the Full Council will be on 4th December 2023

The council welcomes public participation at their meetings. Under Standing Orders 1 (c) (d) (e) & (f) the members will determine whether to refer matters arising to in this session to be referred to a future ordinary council meeting, committee or Clerk. There is no requirement in law for an immediate response to be made at the meeting. Under Public Participation, no member of the public, councillor or officer, may speak for more than three minutes on one item unless agreed by the Chair.