

BAILDON TOWN COUNCIL

| 3 year budget projection | | | | |
|---|--------------------|--------------------|--------------------|--------------------------|
| prepared Sept 2022 | | | | |
| Notes | | | | |
| The precept shown does not reflect any change to the tax base or the Band D amount | | | | |
| Staffing - based on current NJC negotiations & increases in NI & Pension | | | | |
| Allotments & Harley Event - projection is shown drawing down on the earmarked reserves | | | | |
| CIL - £2,257 of reserves must be spent by May 2025; a further £2,802.80 by April 2026 | | | | |
| NB the Reserves are calculated as at the start of the year; i.e. 1.4.25 shows the ending position at 31.3.25 | | | | |
| The balance of General Reserves at 1.4.25 is acceptable, representing 6 months expenditure | | | | |
| Further drawdowns of current excess Earmarked Reserves could be considered to reduce in-year expenditure | | | | |
| Note that Earmarked Reserves should be for a specific project or scheme | | | | |
| Committees should plan to spend their in-year budget as allocated. If they do not, and there is no formal plan or project nominated, then the excess funds should be allowed to fall into the General Reserves and not be carried forward as a "pot" of money in Earmarked Reserves for some future undefined reason. | | | | |
| Building up an excess of earmarked reserves without a defined scheme will put a strain on the calculation of the precept, leading to a potential increase to taxpayers due to the requirement to maintain adequate General Reserves | | | | |
| | | | | |
| 3 year budget projection | | | | |
| | 2022/23 | 2023/24 | 2024/25 | |
| INCOME | | | | income projected flat |
| Precept | £306,310.00 | £306,310.00 | £306,310.00 | |
| Allotments | £2,800.00 | £2,800.00 | £2,800.00 | |
| CIL income | £2,500.00 | £2,500.00 | £2,500.00 | |
| Bank Interest | £0.00 | £0.00 | £0.00 | |
| Bracken Hall | £750.00 | £750.00 | £750.00 | |
| Total | £312,360.00 | £312,360.00 | £312,360.00 | |
| EXPENSE | | | | |
| <i>Delegated to the Clerk</i> | | | | |
| Employee costs (Salaries & Pensions) | £124,000.00 | £136,400.00 | £141,400.00 | 10% incr in yr 2; 5% yr3 |
| Officer training | £1,500.00 | £1,500.00 | £1,500.00 | |
| employee costs - payroll service & WFH | £2,100.00 | £2,100.00 | £2,100.00 | |
| Warden Exp | £500.00 | £500.00 | £500.00 | |
| Outsourced HR | £2,550.00 | £2,600.00 | £2,650.00 | |
| Room rent | £1,800.00 | £2,000.00 | £2,100.00 | |
| Telephone /wifi | £1,500.00 | £1,500.00 | £1,500.00 | |
| Office Supplies | £1,800.00 | £1,900.00 | £1,900.00 | |
| Insurance | £2,100.00 | £2,100.00 | £2,100.00 | |
| Bank Charges | £175.00 | £200.00 | £200.00 | |
| Software/ support | £2,500.00 | £2,500.00 | £2,500.00 | |
| IT Hardware | £1,000.00 | £1,000.00 | £1,000.00 | |
| YLCA/SLCC | £2,200.00 | £2,300.00 | £2,350.00 | |
| Audit | £1,800.00 | £1,850.00 | £1,900.00 | |
| Chair's allowance | £200.00 | £200.00 | £200.00 | |
| Cllr Training | £750.00 | £750.00 | £750.00 | |
| Annual Report/meet | £250.00 | £250.00 | £250.00 | |
| subtotal | £146,725.00 | £159,650.00 | £164,900.00 | |
| Governance | | | | |
| Health and safety budget | £500.00 | £500.00 | £500.00 | |
| General Council | £500.00 | £500.00 | £500.00 | |
| Outsourced Website | £1,350.00 | £1,250.00 | £1,350.00 | |
| Edge Financial System | £750.00 | £800.00 | £850.00 | |
| Library | £9,000.00 | £9,000.00 | £9,000.00 | |
| Office | £10,000.00 | £10,000.00 | £10,000.00 | |
| Election contingency | | £15,000.00 | | |
| sub total | £22,100.00 | £37,050.00 | £22,200.00 | |

BAILDON TOWN COUNCIL

| 3 year budget projection | 2022/23 | 2023/24 | 2024/25 | |
|---|--------------------|--------------------|--------------------|-----------------------|
| Economy | | | | |
| Christmas Lights (delegated to the clerk) | £8,500.00 | £8,500.00 | £8,500.00 | |
| switch on event (delegated to the clerk) | £1,000.00 | £1,000.00 | £1,000.00 | |
| Baildon at Christmas (delegated to clerk) | £750.00 | £750.00 | £750.00 | |
| Bunting | £500.00 | £500.00 | £500.00 | |
| Baildon Community Bus | £3,000.00 | £3,000.00 | £3,000.00 | |
| Walkers are Welcome | £500.00 | £500.00 | £500.00 | |
| Northgate Toilets | £14,000.00 | £15,500.00 | £16,000.00 | |
| Events - Harley Rally weekend | £1,000.00 | £0.00 | £0.00 | use reserves |
| Business Support | £500.00 | £500.00 | £500.00 | |
| Marketing Baildon | £1,000.00 | £1,000.00 | £1,000.00 | |
| Baildon Station Improvements | £500.00 | £500.00 | £500.00 | |
| sub total | £31,250.00 | £31,750.00 | £32,250.00 | |
| Community | | | | |
| Youth work | £20,000.00 | £20,000.00 | £20,000.00 | |
| Community Development | £40,000.00 | £40,000.00 | £40,000.00 | |
| Safety | £1,000.00 | £1,000.00 | £1,000.00 | |
| Neighbourhood watch | £1,500.00 | £1,500.00 | £1,500.00 | |
| Imagination Library | £1,000.00 | £1,000.00 | £1,000.00 | |
| Remembrance Sunday (del to Clerk) | £1,000.00 | £750.00 | £750.00 | |
| Community Events | £2,500.00 | £2,500.00 | £2,500.00 | |
| Skylark fund (grants) | £3,000.00 | £3,000.00 | £3,000.00 | |
| Jubilee Event (del to clerk) | £3,120.00 | £0.00 | £0.00 | |
| sub total | £72,620.00 | £69,750.00 | £69,750.00 | |
| Environment | | | | |
| Allotments | £3,000.00 | £0.00 | £0.00 | use income & reserves |
| Footpaths | £3,000.00 | £3,000.00 | £3,000.00 | |
| Green spaces funds | £3,000.00 | £3,000.00 | £3,000.00 | |
| Grit bins | £2,000.00 | £2,500.00 | £2,500.00 | |
| Baildon Green & Clean | £9,000.00 | £9,000.00 | £9,000.00 | |
| Litter free Baildon | £500.00 | £500.00 | £500.00 | |
| Street furniture/BT Boxes | £2,000.00 | £2,000.00 | £2,000.00 | |
| Tree planting | £1,000.00 | £1,000.00 | £1,000.00 | |
| Baildon Benches | £2,000.00 | £2,000.00 | £2,000.00 | |
| Future of Baildon Moor | £500.00 | £500.00 | £500.00 | |
| Jubilee Bench (del to clerk) | £2,300.00 | £0.00 | £0.00 | |
| Baildon in Bloom (delegated to Clerk) | £3,500.00 | £3,500.00 | £3,500.00 | |
| sub total | £31,800.00 | £27,000.00 | £27,000.00 | |
| Bracken Hall Countryside Centre | | | | |
| BHCC | £7,500.00 | £8,000.00 | £8,500.00 | |
| | £7,500.00 | £8,000.00 | £8,500.00 | |
| Planning | | | | |
| Planning | £7,000.00 | £7,000.00 | £7,000.00 | |
| sub total | £7,000.00 | £7,000.00 | £7,000.00 | |
| Total Expenditure | £318,995.00 | £340,200.00 | £331,600.00 | |
| Summary | | | | |
| Income | £312,360.00 | £312,360.00 | £312,360.00 | |
| from Earmarked Reserves | £5,420.00 | £4,000.00 | £4,000.00 | |
| Budgeted Expense | £318,995.00 | £340,200.00 | £331,600.00 | |
| difference (under/over spend) | £-1,215.00 | £-23,840.00 | £-15,240.00 | |
| From General Reserves | £1,215.00 | £23,840.00 | £15,240.00 | |
| | £0.00 | £0.00 | £0.00 | |

BAILDON TOWN COUNCIL

| 3 year budget projection | 2022/23 | 2023/24 | 2024/25 | |
|--|--------------------|--------------------|--------------------|--------------------|
| Reserves | at 1.4.22 | at 1.4.23 | at 1.4.24 | at 1.4.25 |
| General Reserves | £212,765.76 | £211,550.76 | £187,710.76 | £172,470.76 |
| <u>Earmarked Reserves:</u> | | | | |
| Allotments | £11,354.75 | £11,354.75 | £8,354.75 | £5,354.75 |
| Baildon Benches | £2,972.77 | £2,972.77 | £2,972.77 | £2,972.77 |
| Baildon Station Improvements | £2,150.00 | £2,150.00 | £2,150.00 | £2,150.00 |
| BHCC electrical work | £3,000.00 | £0.00 | £0.00 | £0.00 |
| Bracken Hall (RDPG grant to be rec'd to reserve) | -£30,109.34 | £0.00 | £0.00 | £0.00 |
| CIL | £5,059.80 | £7,452.50 | £7,452.50 | £7,452.50 |
| Economy | £6,642.91 | £6,642.91 | £6,642.91 | £6,642.91 |
| Future of Baildon Moor | £1,000.00 | £1,000.00 | £1,000.00 | £1,000.00 |
| Green Spaces | £10,136.00 | £10,136.00 | £10,136.00 | £10,136.00 |
| Harley Event | £3,000.00 | £3,000.00 | £2,000.00 | £1,000.00 |
| Northgate Toilets | £4,533.42 | £4,533.42 | £4,533.42 | £4,533.42 |
| NPG grant (returned 11/4/22) | £3,460.00 | £0.00 | £0.00 | £0.00 |
| Planning (Neighbourhood Plan) | £9,810.00 | £9,810.00 | £5,310.00 | £5,310.00 |
| Platinum Jubilee | £3,120.00 | £0.00 | £0.00 | £0.00 |
| Visit Baildon | £6,924.00 | £4,024.00 | £1,024.00 | £1,024.00 |
| Donations - memorial (Star H) | £300.00 | £300.00 | £300.00 | £300.00 |
| Donations - Tree Planting | £600.00 | £1,100.00 | £1,100.00 | £1,100.00 |
| Jubilee Bench (incl donation £300) | £2,300.00 | £0.00 | £0.00 | £0.00 |
| Total Earmarked Reserves | £46,254.31 | £64,476.35 | £52,976.35 | £48,976.35 |
| Total Projected all reserves at 1st April | £259,020.07 | £276,027.11 | £240,687.11 | £221,447.11 |